Paul Mitchell The School Pasadena

RE-ENTRY STUDENTS

HOW TO START THE PROCESS

A withdrawn student who wishes to re-enter their program should contact the school's admission advisor. Students may re-enroll after 7 days, subject to Director approval.

THE RE-ENTRY FEE

A $100.00 re-entry fee applies to all re-entering students, unless a re-enrollment agreement was signed at the time of withdrawal. The fee:

- Must be paid prior to re-entry
- Cannot be paid with federal financial aid
- Is waived for members to the U.S. Armed Forces (see below)

REQUIREMENTS BY TIMEFRAME

RE-ENTRY WITH 180 DAYS

- Pay all outstanding tuition, fees, and overtime expenses or make satisfactory payment arrangements. Please note, overtime expenses cannot be paid with federal financial aid.
- Previous tuition payments will be credited to the student’s balance based upon the original contracted cost for the program.
- Pay the $100.00 re-entry fee (unless a re-enrollment agreement was signed prior to withdrawing).
- Students who are Student Tuition Recovery Fund (STRF) eligible (refer to STRF eligibility guidelines) will be assessed a prorated STRF fee.

RE-ENTRY AFTER 180 DAYS

- Pay all outstanding tuition, fees, and overtime expenses or make satisfactory payment arrangements. Please note, overtime expenses cannot be paid with federal financial aid.
- Tuition will be assessed at the currently hourly rate.
- Students are required to purchase a kit if their current kit is not complete. Any missing kit items must be purchased.
- Submit a re-entry essay that demonstrates commitment to completing the program.
- Pay the $100.00 re-entry fee and submit a new application for admission.
- Students who are Student Tuition Recovery Fund (STRF) eligible (refer to STRF eligibility guidelines) will be assessed a prorated STRF fee.
- If a re-entering student has previously used all their excused absences provided under their original enrollment agreement, the student will not receive any additional time for excused absences under the new re-enrollment agreement.

ATTENDANCE REQUIREMENT

Re-entry students who had less than 100% attendance at the time they withdrew have 60 calendar days after re-entry to bring their attendance up to institutional requirements. This applies regardless of which timeframe above the student falls into.

ACADEMIC STANDING

Students who re-enter the program are placed in the same Satisfactory Academic Progress (SAP) standing they held when they left the school.

DECISION & NOTIFICATION

The decision to permit re-entry is at the sole discretion of Paul Mitchell The School - Pasadena. All students will be notified in writing of the outcome of their re-entry request.

MILITARY SERVICE MEMBERS

Members of the U.S. Armed Forces — including reserve components of the National Guard — will be readmitted to their former program if they notify the admission team that their withdrawal was due to military service. Paul Mitchell The School - Pasadena will make every reasonable effort to accommodate service members requesting an absence for this reason. The $100.00 re-entry fee is waived for these students.